

# Monroe-Woodbury High School

## Student Parking

### 2017-2018

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#### Philosophy

**Student parking on campus is a privilege that is reserved for seniors only.** *The privilege is based on academic achievement, appropriate citizenship, and attendance to school and to classes, as well as completion of the Young Drivers Safety Seminar. In order to gain the privilege of parking on campus, students are expected to exhibit responsible behavior and appropriate attendance patterns that are necessary for success in academics, work, and co-curricular activities. To that end, what follows are the criteria that will be used to determine eligibility for and retention of school parking privileges.*

#### Young Driver Safety Seminar

All students applying for a parking permit are required to attend the Young Drivers Safety Seminar that is offered throughout the spring and summer at the high school. Call 845-460-7000, ext. 7800 or visit [www.mw.k12.ny.us](http://www.mw.k12.ny.us) for dates and information.

#### Academic Criteria

- *Students must demonstrate academic success.* Parking permits will be rescinded from students who fail more than one course on their report card. If they are passing all courses on the next report card, their parking privilege may be reinstated. Additionally, students who are failing 2 or more courses at quarter mid-point will have their parking suspended. Students applying for parking privileges must be seniors who are eligible to graduate in the current school year.

**NOTE:** Seniors who failed more than one course during the 4<sup>th</sup> quarter in the year preceding the application for a parking permit will not be eligible to apply for a parking permit. The privilege may be gained by passing the courses in summer school or by demonstrating satisfactory grades on the first progress report.

#### Attendance Criteria

- Students must be in regular attendance to school. Students who have accumulated five (5) or more illegal absences and/or have been assigned an Audit Grade in one subject will lose their parking privilege. Students who are late to school five (5) or more times or late to their first class will lose their parking privilege. Students, upon exhibiting appropriate attendance patterns in the next five (5) week period, may have their parking privilege reinstated.
- Students must be in regular attendance to class. Parking permits will be rescinded from students who have three (3) or more incidents of cutting classes. Students with no instances of cutting in the next five (5) week period may have their parking privilege reinstated. Additionally, parking permits will be rescinded from students who chronically cut class.

- Early Dismissal/Late Arrival to School for students with parking privileges is permitted only after a note from a parent/guardian is submitted to the House Office and the reason stated has been verified by administration. Permits will be rescinded from students who leave the school grounds unauthorized.
- Students who have Extended Early Dismissal privileges (see Student Handbook for details) must carry the Dismissal Card with them, and be able to furnish it upon request. Extended Early Dismissal students are expected to sign out from the Attendance Office daily. Parking permits will be rescinded from students with Extended Early Dismissal privileges who drive another student off of school grounds before the end of the school day.

### **Citizenship Criteria**

- Students must follow all campus parking regulations. Students who violate the Monroe-Woodbury High School parking regulations are subject to the permanent revocation of their parking permit. See the “Student Parking Regulations” for more details.
- Students must exhibit appropriate conduct as outlined in the Student Handbook. Students who have been assigned in-school suspension for three (3) days or more, or assigned in-school suspension on two (2) separate occasions within a five (5) week period will lose their parking privilege. Students who have been assigned out-of-school suspension for any reason will lose their parking privilege. Additionally, students who have accumulated three (3) or more referrals within a five (5) week period will also lose their parking privilege. Students must speak with their House Administrator for any possible reinstatement of parking privileges.
- Students who have been suspended for use, possession, or sale of drugs or alcohol or who otherwise break the law, or who have been suspended for gross insubordination while a Monroe-Woodbury High School student will have their parking privileges suspended indefinitely.

***NOTE: Seniors who have been assigned in-school or out-of-school suspension for three days or more, during the 4th quarter in the year preceding the application for a parking permit will not be eligible to receive a parking permit. These seniors may apply for a permit and be placed on the waiting list. Their applications will be reviewed after the first five (5) weeks of school.***

### **Application Process**

Seniors who would like to apply for a parking permit should be familiar with the regulations. **COMPLETED Parking Permit Applications will be accepted in the House D office between the hours of: 9:00 AM - 2:00 PM from August 21<sup>st</sup> – August 31<sup>st</sup>. A completed packet requires the following information:**

- A copy of valid driver’s license – Not a Lerner’s Permit
- A copy of valid vehicle registration
- A copy of valid vehicle insurance card
- A completed application
- Must have attended a Driver’s Safety Seminar (**\*Please note that students do not have to currently possess a permit or license to take the seminar.\***)
- Student must meet with the House D Administrator for approval

**NOTE: *Vehicle must be available at time of parking permit distribution.*** Only those students with **COMPLETED** applications will be eligible to apply for parking permits. Seniors who did not apply for parking permits before **August 31st** may do so throughout the school year. These completed parking permit applications should be turned in to the House D office.

### **Parking Permit**

- Parking permits will be issued to eligible seniors as they are received. Those students, who have **COMPLETED PARKING PERMIT PACKETS** on file and have met all criteria, will be eligible for parking. When all parking permits have been issued, the remaining students will be put on a waiting list, as long as parking spaces are available.
- Upon Administration Approval, parking permits will be distributed. From the first day of school through the end of the school year, only those students who have parking permits will be allowed to park on campus.

### **Loss of Parking Privileges**

- Students who are in violation of the student parking regulations will be subject to the loss of parking privileges, administrative disciplinary action, the towing of their car at the owner's expense, and/or police contact.
- Students who lose their parking privileges must surrender their parking sticker.
- All non-eligible students who park on campus at any time while a student at Monroe-Woodbury High School are subject to towing and to the loss of eligibility for future parking permits. **Specifically, freshmen, sophomores, and juniors who park on campus will have their senior parking privileges held in abeyance at the discretion of the Administration.**
- Students who have been suspended for use, possession, or sale of drugs or alcohol, or who otherwise break the law, or who have been suspended for gross insubordination while a Monroe-Woodbury High School student, will have their parking privileges suspended indefinitely.

**The Administration reserves the right to revoke parking privileges as deemed necessary and appropriate.**

### **Vehicle Changes**

**ALL VEHICLE CHANGES MUST BE REPORTED TO THE HOUSE D OFFICE.**

- **Permanent Change:** Students who change cars permanently must bring a new registration and insurance card along with the M-W permit from the original car in person to the House D office.
- **Temporary Change:** Students who need to drive a different car for a short period of time must notify the House D office, in person, of the make and model and plate #.

## **Student Parking Regulations**

1. All cars parked on campus must be registered with the House D office.
2. From the first day of school through the end of the school year, only those students who have parking permits will be allowed to park on campus in designated student parking areas.
3. Student parking is not permitted at the Central Valley Elementary School, Monroe-Woodbury Middle School, on Dunderberg Road, or in the community pond parking lots.
4. All vehicles parked in the student parking areas must have parking stickers clearly displayed on the lower right hand corner of the windshield. (Side opposite your inspection and registration sticker).
5. Only the student to whom the sticker is issued may use the sticker. Any student found to be in possession of another student's sticker will forfeit future parking privileges; as will the student who gave it.
6. All parked cars must be between the lines and must be clear of all exits and emergency vehicle lanes. Parking is not permitted along curbs.
7. Safe and courteous driving is expected in the parking lots and on school grounds. The speed limit is 5 mph on school grounds.
8. Parking permits will be rescinded from any student who takes another student off of school grounds.
9. **Any vehicle parked on campus that is not registered with the House D office or is not in areas designated for student parking will be subject to being towed off of school grounds at the expense of the vehicle's owner. This statement serves as a warning notice prior to a vehicle being towed.**
10. All changes to vehicle information, temporary or otherwise, require approval from the House D Administration.
11. Students must adhere to all New York State and local traffic laws. Students are subject to all New York State and local penalties enforced by state or local law enforcement agencies.
12. All students are only permitted to park in student lots. Students may not park in the faculty lots.
13. **Violation of any of these rules may constitute a loss of parking or disciplinary action as deemed appropriate by the Administration.**

**The Monroe-Woodbury Central School District is not responsible for any vehicle or its contents.**

**2017/2018 Parking Application has been attached for your convenience. Applications will be accepted from August 21, 2017 – August 31, 2017 in the House D Office. Seniors who did not apply for parking permits before August 31st may do so throughout the school year.**

